

(76)

**GOVERNMENT OF ARUNACHAL PRADESH**  
**OFFICE OF THE DIRECTOR CIVIL DEFENCE**  
**//ITANAGAR//**

Dated Itanagar, the 24<sup>th</sup> Dec'2025

NO.DIR/(CD)HQ/ITA/TRNG-04/2025/PT-I

To,

The Director,  
Information and Public Relations,  
Government of Arunachal Pradesh,  
Naharlagun.

**Sub: - Advertisement for publication of Tender Notice in the newspapers.**

Sir,


Kindly publish the enclosed Tender Notice in the newspapers as specified below: -

Advertisement issuing authority	Document No. with date	Subject of Advertisement	Admn. Approval No. date for advertising	Central/ State Scheme belong to)	Fund status for payment of advt. bills
DGP, A.P, Itanagar	DIR(CD)/HQ/ITA/TRNG-04/2025/PT-I - 04/11/2025	Tender Notice	DIR(CD)/HQ/ITA/TRNG-04/2025/PT-I  dated  19/11/2025	Central Scheme	Projected in  RE – 2025-26

No. of newspapers (Not to mention the name)		Required Date (s) for publication	Font Size or space (in Col cm & sq Cm only)	Page required (Front/ Tender/ Back page)	Texture required (Colour/ Multicolor/ black & white)	Any other instructions (if any)
Local	National					
2	-	24/11/2025	Normal	Tender	Black & white	nil

Encl:- As above.

Yours faithfully

  
(JOHN PADA), APPS  
Superintendent of Police (F&ES) cum-Nodal  
officer Civil Defence,  
Itanagar (AP)

**GOVERNMENT OF ARUNACHAL PRADESH**  
**OFFICE OF THE DIRECTOR OF CIVIL DEFENCE**  
**/// ITANAGAR ///**

No. DIR/(CD)HQ/ITA/TRNG-04/2025/PT-I

Dated Itanagar, the <sup>24<sup>th</sup></sup> Dec' 2025

**// TENDER NOTICE //**

Sealed tender under two bid system is invited from registered Tour Operators/Event Managers recognized by the Govt. of Arunachal Pradesh of repute for entering into contract to conduct Capacity Building Training of Civil Defence Volunteers in 05 (Five) designated Civil Defence Towns/Districts in Arunachal Pradesh viz Tawang, West Kameng, Papumpare, West Siang and Anjaw from 2nd week of January, 2025. For details, please visit Superintendent of Police (Fire & Emergency Services)-cum-Nodal Officer, Civil Defence, Itanagar.

Sd/-  
Director General of Police  
Arunachal Pradesh  
Itanagar

**NOT TO BE PUBLISHED**

Memo No. DIR/(CD)HQ/ITA/TRNG-04/2025/PT-I

Dated Itanagar, the <sup>24<sup>th</sup></sup> Dec' 2025

Copy to:

1. The In-charge, Computer Cell, Itanagar. The tender notice along with list of items/services etc. for Capacity Building Training of Civil Defence may be uploaded on the website of Arunachal Pradesh Police (arunpol.nic.in).
2. Office copy.

  
Superintendent of Police  
(Fire & Emergency Services)  
Nodal Officer CD, Itanagar (A.P.)

**GOVERNMENT OF ARUNACHAL PRADESH  
OFFICE OF THE DIRECTOR OF CIVIL DEFENCE  
ITANAGAR**

NO.DIR/(CD)HQ/ITA/TRNG-04/2025/PT-I

Dated Itanagar, the <sup>24<sup>th</sup></sup> 12/2025.

**TENDER NOTICE-CUM-TERMS AND CONDITIONS**

On behalf of the Governor of Arunachal Pradesh, The Director General of Police, Arunachal Pradesh, Itanagar invites sealed tender under two bid systems (Technical Bids & Financial Bid) from the registered Tour Operator/Event Managers recognized by the Govt. of Arunachal Pradesh for providing miscellaneous / Stationary items & other services etc. for the Capacity Building Training of Civil Defense volunteers in 05 (Five) designated Civil Defense towns / districts viz. Tawang, West Kameng, Papumpare, West Siang and Anjaw, Arunachal Pradesh. The training is tentatively commenced from the first week of the January' 2026. For details please visit our [www.arunpol.nic.in](http://www.arunpol.nic.in) or please contact the Superintendent of Police (Fire & Emergency services)-cum-Nodal officer Civil Defense, Itanagar.

**1. Description of items and other services / Approx. Cost of tender / Earnest money required etc.:**

SL No.	Description of the items and others services etc	Approx. Cost of tender	Earnest money required	Tender Fee (Non-refundable)
1.	Procurement of training items and other services for Capacity Building Training of Civil Defense volunteers in 05 (Five) designated Civil Defense towns / districts viz. Tawang, West Kameng, Papumpare, West Siang and Anjaw, Arunachal Pradesh during the year 2025-26. (Items details along with specifications attached at (Annexure- "A"))	<b>Rs. 2,28,60,000/-</b>  <b>Note:</b> The tendered items represent the entire scope of the project. Please quote a single consolidated rate for whole project	<b>Rs. 11,00,000/-</b>	<b>Rs. 1,000/-</b>  <b>Note:</b> To be deposited through eGras Portal of Govt. of Arunachal Pradesh in favour of AIGP (E), PHQ, Itanagar under the Head of Account "0055-Police"

**2. Critical date sheet:**

SL No.	Particulars	Date	Time
1	Date of publication of Tender	<b>24/12/2025</b>	
2	Bid submission start date	From the date of publication onward	
3	Bid submission end date	<b>05/01/2026</b>	<b>1600 hrs</b>



4	Submission of Tender fees (cost of tender documents)	Tenderers who wish to obtain tender document from SP (Fire & Emergency services)-cum-Nodal Officer Civil Defence, Itanagar, must submit a copy of a challan paid through the eGras Portal of Govt. of Arunachal Pradesh in favour of AIGP(E), PHQ, Itanagar.	
5	Date of Pre-bid meeting	<b>30/12/2025</b>	<b>1130 hrs</b>
6	Date of Technical bid opening	<b>06/01/2026</b>	<b>1130 hrs</b>

**Note: A Pre-Bid meeting will be held on 30 /12/2026 at 1130hrs in the official chamber of the IGP (Admn), PHQ, Itanagar.**

Please be advised that only those firms/service providers who attend this pre-bid meeting will be eligible to participate in tender for the scheme Capacity Building Training of Civil Defense. Firms/service providers that don't attend the meeting will be disqualified from the tender process.

### **3. Tender documents must be provided in two (02) covers:**

**(i) Cover-1 (Technical BID):** It shall contain scanned copies of eligibility information as under:

- Technical bid along with its specifications leaflet, brochure/literature, if any, of each tendered item.
- Tender documents duly completed and signed but without indication of the rates "Quoted".
- All the tender must be accompanied with Earnest Money of Rs. 11,00,000/- (Rupees Eleven lakhs) only. Tenders without earnest money will be summarily rejected. The tenders are required to pledge National Saving Certificated/TDR/FDR/Demand Draft/NCS/KVP etc. of Nationalized Bank/Post offices in the form of Earnest money in favor of Superintendent of Police (F&ES)-Cum-Nodal Officer Civil Defense, Itanagar, Arunachal Pradesh. The tenderers registered under Micro Small & Medium Enterprises (MSME); Small Scale Industries (SSI) is exempted from pledging Earnest money of the items only. They must submit a copy of registration certificate of MSME.

#### **They must be submitted the following documents:**

- Attested copy of PAN card.
- Attested copy of firm registration.
- Attested copy of firm GST Registration.
- Financial soundness certificate/C.A. Certificate.
- Experience certificate/documents of firm, if any.
- The document which is not related to the tender should not be submitted.
- All the tender papers must be numbered properly and index/check list be submitted at the beginning of the tender papers indicating the pages of the relevant documents. Tenders without index/checklist shall be summarily rejected.
- Technical compliance statement should be enclosed along with technical bid clearly specifying deviation, if any for all specifications mentioned in the tender.
- Technical and Financial Bid should be submitted in two different envelop.
- Turnover of last 3 years duly checked & signed by Charter Accountant with minimum turnover 1 crore in last 3 years.

**(ii) Cover-2 Financial Bid:** It shall contain documents on Financial Bid/Price Bid.

- a) Rates must be clearly written in figures as well as in words, showing GST separately.
- b) It shall be opened / entertained only in respect of the items which will be found technically qualified by the Committee/ Board. The criteria for eligibility and disqualification are to be made by the bidders such as minimum level of experience / past performance (if any), facilities and financial position etc.

#### **4. Liquidated Damages:**

All contracts shall contain a provision for recovery of liquidated damages for defaults on the part of the contractor. Only in exceptional circumstances to be justified by procuring entity in writing, an exemption from such provision can be made.

- a) **Conditions:** If the tenderer who fails to supply the material / perform the task assigned to him in the purchase order, within the period prescribed for such delivery specified above, **the SP (Fire & Emergency Services) Cum Nodal Officer Civil Defense** or other competent authority, shall be entitled at his discretion to the actions as under:
  - i) For first 30 days @ 1% of the value of the goods.
  - ii) For next 60 days @ 2% of the value of the goods.
  - iii) For delay of 2 to 4 months @ 4% of the value of the goods.
  - iv) Beyond 4 months up to 6 months @ 5%, of the value of the goods & on expiry of 6 months the contract would automatically get nullified and Bank Guarantee would be invoked.
  - v) If the tenderer fails to deliver the material as per terms and conditions of P.O. within the stipulated period, the P.O. will be cancelled and will forfeit the EMD/ Security Deposit.
  - vi) Further, the successful tenders will have to enter into a "DEED OF AGREEMENT" stipulating the Terms and Conditions of the contract with **the SP (Fire & Emergency Services) Cum Nodal Officer Civil Defense, Itanagar.**
- b) Graded liquidated damages for delay in delivery of all or any good or performance of services will be liable for as under:
  - i) For first 30 days @ 1% of the value of the goods.
  - ii) For next 60 days @ 2% of the value of the goods.
  - iii) For delay of 2 to 4 months @ 4% of the value of the goods.
  - iv) Beyond 4 months up to 6 months @ 5%, of the value of the goods & on expiry of 6 months the contract would automatically get nullified and Bank Guarantee would be invoked.
  - v) If the tenderer fails to deliver the material as per terms and conditions of P.O. within the stipulated period, the P.O. will be cancelled and will forfeit the EMD/ Security Deposit.
  - vi) Further, the successful tenders will have to enter into a "DEED OF AGREEMENT" stipulating the Terms and Conditions of the contract with **the SP (Fire & Emergency Services) Cum Nodal Officer Civil Defense, Itanagar.**

#### **GENERAL INSTRUCTION:**

1. The tenders received after scheduled date and time will not be entertained. The tenderers or their representatives may remain present at the time of opening of tenders.
2. Tender should be typed or hand written clearly in block letters. All literature or correspondence in connection with Tender shall be made in English.
3. Tenders must be legible and clear in all respect else it shall be liable to be rejected.
4. Overwriting or cutting in the tender documents will be summarily rejected.
5. The Tenderer/Firms failing to fulfill the eligibility criteria will be summarily rejected.
6. Tender will not be accepted unless properly sealed. Tender sending through postal/courier shall reach to the addressee in good condition and on time. Tender in torn condition and after due date and time will not be accepted.




7. The separate sealed envelope containing tender documents should be subscribed as **"Civil Defense" and sent to the Superintendent of Police (Fire & Emergency Services) Cum Nodal Officer Civil Defense, Itanagar, District-Papum Pare, Arunachal Pradesh, Pin-791113** or drop in the Tender Box on any working day from 0930 hrs to 1600 hrs. Tenderer should write his full address at the bottom of the left side of envelope.
8. The tender papers containing full details with specifications and Terms and Conditions can be obtained from Directorate (F&ES)/ Office of the Nodal Officer, **Civil Defense**, Ganga, Itanagar on payment of tender fee Rs.1000.00 (Rupees one thousand only)(Non-refundable) to be deposited through e-Gras portal of Govt. of AP under Head of Account-"0055" police on any working days from 0930 hrs. to 1600 hrs. in favour of Superintendent of Police (F&ES) Cum Nodal Officer Civil Defense, Itanagar.
9. Rates should be quoted F.O.R Directorate (F&ES) Ganga, Itanagar. Rates quoted other than F.O.R Directorate (F&ES) Ganga, Itanagar shall not be accepted. However, the successful bidders must be prepared to delivered the required items and services as mentioned at Annexure-"A" in 5 designated civil defense town/districts viz Tawang, West Kameng, Papumpare, West Siang and Anjaw districts of Arunachal Pradesh. No additional charges for packaging/logistics support will be entertained. Tenderers must be legible and clear in all respects else the tender shall be liable to be rejected.
10. The rate of GST (as applicable) may be quoted by the tenderers and the GST% and amount should be clearly mentioned for all items.
11. The Rates should be quoted in Indian currency both in figure as well as in words.
12. In case tender opening date is declared holiday or bandh call at Itanagar, the tender will be opened on next working day at 1130 hrs.
13. The bidder should keep checking the website for any addendum/corrigendum to the notice/bidding documents till the date of submission of bids and the bidder should incorporate the same in his bid documents.
14. Conditional bids and the bids not meeting the qualifying criteria on the date of receipt of bids shall be summarily rejected.
15. Before submission of bids the bidder must ensure that the scanned copies of all necessary documents have been attached with the bid.
16. The department will not be responsible for delay in submission due to any reason.
17. All the required information for the bid must be filled and submitted.
18. The sample of the clothing items have to be produced before Committee/Board by the tenderers/firms qualified in technical evolution.
19. The demonstration of the items shall be conducted at the time of acceptance before the Board of Officers. The items not found as per specifications shall be rejected.
20. Any breakage or loss of any item will be at the supplier's risk.
21. Delivery of the stores will have to be completed within 15 days from the date of issue of supply order. In case of failure to supply the items in time, violation of any provision of Deed of Agreement, the firm is liable to be blacklisted and the security money will be forfeited.

22. If any item is found damaged or otherwise unacceptable at the time of delivery/inspection, the supplier should remove the same from Directorate (F&ES) Ganga, Itanagar at their own cost and the replacement of the same should be done within 07 days.
23. Payment will be made directly to the supplier on completion of supplies and on receipt of stores. TDS/Income Tax against will be deducted from the bill at the time of payment as rule.
24. The Director General of Police, Arunachal Pradesh, Itanagar reserves the right to reject the lowest or all or any of the tenders without assigning any reason thereof.
25. The Director General of Police, Arunachal Pradesh, Itanagar shall have the right to ask the firms to demonstrate their items before the items are accepted.
26. Budget provision for the scheme for Capacity Building training of Civil Defense and required items for accomplish the said Scheme is enclosed in **Annexure- "A"**.
27. Any Bidder which has been black listed by tender inviting authority or by any state which has to be notarized or central government will not be eligible to participate in the tender.
28. Bidder shall furnish GST return Challan.
29. Tender will remain valid up to **31<sup>st</sup> March' 2026**.
30. In case of any dispute, legal jurisdiction shall be at Itanagar, Arunachal Pradesh.
31. The items as supplied shall be as per the specification specified in the tender.
32. In case of any query, the tenders may contact at following Phone / Mobile Numbers:

OFFICERS	CONTACT NO.
Addl. Supdt. of Police,Civil Defense, Itanagar	70857-61208[M]
HC Debanan Kaman,Civil Defense, Itanagar	69091-82448[M]

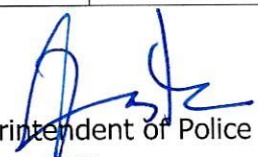
**Note: In view of the Govt. policy "Vocal for Local" and "Atma Nirbhar Bharat" to encourage local entrepreneurs Vide NO.FIN/e 30/2017/675, the firm registered within Arunachal Pradesh can only participate in the tender process.**

  
 Superintendent of Police (F&ES)  
 -cum-  
 Nodal Officer, Civil Defense, Itanagar,  
Arunachal Pradesh.



**SPECIFICATION OF ITEMS FOR TRAINING AND CAPACITY BUILDING OF CIVIL DEFENCE TRAINING.**

Sl. No.	Items	Specification	quantity
1.	T- Shirt	1. Fabric: Polyester 2. Sleeve: Half 3. Neck type: polo Neck 4. Pattern: solid 5. Coloured: blue 6. Size: Universal 7. Print: In back side (CIVIL DEFENCE ARUNACHAL PRADESH)	1810 Nos. (volunteers and Trainers)
2.	Pant	1. Pant style: Regular fit track pant with an elastic wrist band and adjustable drawstring for secure personalized fit. 2. Two side pockets with zipper 3. Size: Universal 4. Coloured: black	1810 Nos. (volunteers and Trainers)
3.	I-Card	With Lanyard and plastic cover	1800 Nos.
4.	Note book	1. A4 size 2. 50 pages	1800 Nos.
5.	Pen	Blue/black coloured	1800 Nos.
6.	White Board Marker Pen	Black /Blue	10 nos. each Location
7.	Training Materials	1. Surgical mask 2. Latex glove 3. Rolling bandages 4. Cotton 5. Triangular Bandage	1800 (360 Nos x 5 Each Location)
8.	Transportation for participants and trainers (Tempo, Traveller)	1810 (360x5) Personnels with 10 master trainers	03 Vehicle at each location for 07 days.
9.	Fooding and lodging for 10 trainers and Volunteers (Break Fast, Lunch, Tea & Dinners	35 days(7x5) for 1810 personnel approx..	05 location
10.	Accommodation for training purposes with institution cost/charges.	1. Hall type of 360 personnel capacity. 2. Chaired with 380 pieces. 3. White Board 4. Sound system 5. Projector 6. Documentation with event report with videos and photos.	35 days (07 days each location)

  
 Superintendent of Police (F&ES)  
 -cum-  
 Nodal Officer, Civil Defense  
 Itanagar, Arunachal Pradesh